

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

SCHOOL DRIVER CERTIFICATION FORM

Private automobiles may only be used for student transportation for field trip destinations within a 15-mile radius of the school.

Teacher _____ School _____

Name of Student _____ Date _____

DRIVER: **EMPLOYEE** **ADULT VOLUNTEER** **PARENT/GUARDIAN**

Name _____ Date of Birth _____

Address _____ Phone Number _____

Driver's License Number _____ Expiration Date _____

VEHICLE INFORMATION

Name of Vehicle's Registered Owner _____

Address _____

Vehicle Year _____ Make _____ Color _____

License Plate _____ Expiration Date _____

Seat Capacity _____ # Seat Belts available for passengers _____

INSURANCE INFORMATION

Insurance Carrier _____

Policy Number _____ Expiration Date _____

(The minimum acceptable liability limit for privately-owned vehicles is \$50,000/\$100,000 per occurrence, \$25,000 property damage, \$15,000/30,000 uninsured motorist and \$2,000 Medical. Vehicle owner's insurance is primary. The District does not provide excess liability coverage for parent or student vehicles.)

I meet the liability limits required by the District: Yes No

Name of Agent _____ Phone Number _____

DRIVER CERTIFICATION STATEMENT

I certify that I have not been cited for reckless driving or driving under the influence of drugs or alcohol within the past five years.

I certify that the information given above is true and correct and that I have read the District's Driver Instruction Form. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

Name _____ Date _____

Valid for 4 months from signing.

If any changes occur in the categories above, a new school driver certification form must be completed.

DRIVER INSTRUCTION FORM

If you use your vehicle to transport students on field trips or other school activity trips:

1. You must have a valid driver's license and current liability/medical insurance of at least \$50,000/\$100,000 per occurrence.
2. Your vehicle must meet District safety standards:
 - minimum tread on tires (not bald or worn)
 - working lights, turn signals, mirrors, horn
 - spare tire, tire jack, highway flares
 - normally operating engine
 - normal interior and exterior
 - normal mechanical system, including steering and brakes
3. You may carry only the number of passengers for which your vehicle was designed, but no more than nine passengers and one driver regardless of how many seats the vehicle has. If you have a truck or pickup, you may carry only as many as can safely sit in the passenger compartment with seat belts.
4. You must require each passenger to use a safety belt. Any child who is under age 6 or under 60 pounds, unless exempted by law, must be properly secured in an appropriate child passenger restraint system meeting federal safety standards, in a rear seat of the vehicle.
5. Do not smoke a pipe, cigar, or cigarette while there are minors in the vehicle, as required by law.
6. Obey all traffic laws.

In case of an emergency, keep all students together and call 911 and the school office.

Please complete the driver certification form on the reverse side.

Your signature on the reverse side certifies that your vehicle meets the above District safety standards.

Please remember:

1. *It is recommended that any parents or school employees using private cars to transport children on school approved field trips should be instructed not to allow children under the age of 12 to sit in the front passenger seat of any car equipped with a passenger side air bag.*
2. *Field trips begin and end at school.*
3. *All drivers must drive directly to the destination and back to school. This means no side trips for gas, refreshments, or stops at home on the way to and from school.*

Valid for 4 months from signing.