

BOARD OF EDUCATION
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT
REGULAR MEETING MINUTES – AUGUST 14, 2007

President Kirchmann called the meeting to order at 6:00 PM at Creekside Middle School Presentation Hall, 5154 Snyder Lane, Rohnert Park.

Call to Order

There was no community input regarding closed session agenda items.

Community Input -Closed Session Agenda

Pursuant to Government Code section 54956.8, the Board adjourned to Closed Session to discuss real property issues related to the District Office property located at 5860 Labath Avenue, and the Gold Ridge Elementary School Property at 1455 Golf Course Drive, Rohnert Park. Wade Roach is the District's Chief Financial Officer and serves as the district's negotiator of real property. Mr. Roach is authorized to negotiate with the City of Rohnert Park for the District Office and Gold Ridge properties.

Adjournment to Closed Session

Also pursuant to Government Code section 54957.6, the Board adjourned to Closed Session at 6:01 PM.

Trustees in attendance for Closed Session were George Steffensen, Karyn Pulley, Ed Gilardi, Eric Kirchmann and Leffler Brown.

Trustees in Attendance for Closed Session

The meeting was reconvened to Public Session at 7:00 PM, by Board President Kirchmann.

Meeting Reconvened to Public Session

There was no Closed Session action taken.

Closed Session Action

The Pledge of Allegiance was given.

Salute to the Flag

Trustees in attendance for Public Session were Eric Kirchmann, George Steffensen, Karyn Pulley, Ed Gilardi and Leffler Brown. There were no student board members present.

Trustees in Attendance

Trustee Pulley requested that item 14-18, "Consider Approval of the Roles and Responsibilities Agreement Between the Cotati-Rohnert Park USD and the University of California Cooperative Extension (UCCE) Sonoma County to Participate in the Food Stamp Nutrition Education Program (FSNEP) for Youth," be pulled from the Consent Agenda and placed in position 12-E-2.

Agenda Amended and Adopted

CFO J. Wade Roach requested that item 12-D-4, "Budget Update and Discussion," be removed from this agenda as there is no adopted state budget as of yet.

On a motion by Trustee Gilardi and second by Trustee Pulley, the Board voted 5-0 to adopt the agenda, as amended. The adoption included the following Consent Agenda items:

Minutes of the Regular Meeting and Closed Session of July 10, 2007, the Special Meeting of July 20, 2007, and the Special Closed Session Meeting of July 26, 2007	Minutes
Personnel Action Report 0708-2a (Certificated)	Certificated PAR
Personnel Action Report 0708-2b (Classified)	Classified PAR
Approval/Denial of Interdistrict Attendance Requests	Interdistricts
Commercial Warrant Registers	Warrant Registers
Intrabudget Transfers	IBTs
Student Teaching Agreement with Sonoma State University for July 1, 2007 through June 30, 2008	Student Teaching Agreement
Change Order #1 for Rancho Cotate High School Auto Body Repair Project #05036.00	Change Order #1 for Auto Body Repair
Change Order #1 for Deferred Maintenance Paving Project at Various Sites for Summer 2007	Change Order #1 Deferred Maintenance
Agreement Between Sonoma County Office of Education and the Cotati-Rohnert Park Unified School District for the Sonoma County Schools Connect Consortium for Telecommunication Services to Public Schools	SCOE Agreement Schools Connect

Agreement Between Cotati-Rohnert Park Unified School District and Cinnabar School District

Agreement w/Cinnabar

Agreement Between Cotati-Rohnert Park Unified School District and First Alarm Security and Patrol, Inc.

Agreement w/First Alarm

Administration of California Healthy Kids Survey to Grades 5,7,9 and 11 and all of the Alternative Education Students

Healthy Kids Survey

Student Expulsion (Suspended) Case #0708-001-SD

Student Discipline

Student Readmission Case #0304-014-SE

Denial of Student Readmission Case #0607-042-SE

Denial of Student Readmission Case #0607-001-SE

On behalf of the Board, Trustee Pulley welcomed Barbara Vrankovich as new District Superintendent.

Recognitions, Grants, Awards, Presentations

There were no student board members present.

Student Member(s) Report(s)

There was no correspondence.

Correspondence

There was no community input on non-agendized items.

Community Input

The following individual addressed the Board on a non-agendized item:

- Dawna Gallagher, community member

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees adopted Resolution 0708-1 Eliminating or Reducing Certain Positions in the Classified Service and Directing the Layoff of the Classified Employees Occupying Said Positions, by the following roll call vote:

Resolution 0708-1

Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Steffensen and second by Trustee Brown, Trustees voted 5-0 to approve salary increase for certain classifications of hourly employees.

Salary Increase Certain Classifications Hourly Employees

On the motion by Trustee Pulley and second by Trustee Gilardi, Trustees voted 5-0 to approve declaration of exemption for emergency employment of retired administrator. Henry Morita, who will act as interim principal for John Reed Elementary for the first part of the school year, was introduced from the audience.

Declaration of Exemption for Emergency Employment Retired Administrator

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 5-0 to approve declaration of exemption for emergency employment of retired English Language Development Teacher.

Declaration of Exemption for Emergency Employment Retired EL Development Teacher

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees adopted Resolution 0708-02 for authorization for Barbara Vrankovich, J.Wade Roach, Gail Eagan, Anne Barron, Ron Whitman, and Ken Spencer to Sign on Behalf of the Governing Board, by the following roll call vote:

Resolution 0708-02

Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Pulley and second by Trustee Gilardi, Trustees voted 5-0 to approve bid award for upgrade of fire alarm system at Rancho Cotate High School to Edison Electric and Alarm, Inc., in the amount of \$11,250.

Bid Award – RCHS Fire Alarm

With regard to item 12-D-3, “Consider Approval of Change Order to Accelerate the Construction Schedule for Rancho Cotate High School Auto Body Repair Project #05036.00,” Director of Facilities, Maintenance and Operations, Ken Spencer, presented an update of the status of this project including cause of the delays, the costs to accelerate the schedule with the contractor, and some alternative solutions to deal with the delays that may be possible at Rancho Cotate.

Change Order to Accelerate Auto Body Repair Project #05036.00

After discussion, President Kirchmann called for a vote to approve the change order to accelerate the schedule. No motion was made. No action was taken to approve a change order to accelerate the construction schedule for the Auto Body Repair Project #05036.00.

On the motion by Trustee Gilardi and second by Trustee Steffensen, Trustees voted 5-0 to approve the reorganization of district office assignments, which results in a savings to the district. Trustees Gilardi and Kirchmann expressed concerns that staff may become overwhelmed under this plan and requested that the reorganization be revisited in December or January.

Reorganization of District Office Assignments

In related district office staffing, a request for additional tech support will be brought to the board in September.

With regard to item 12-D-2 (14-8), "Consider Approval of the Roles and Responsibilities Agreement Between the Cotati-Rohnert Park USD and the University of California Cooperative Extension (UCCE) Sonoma County to Participate in the Food Stamp Nutrition Education Program (FSNEP) for Youth," Trustees voted 4-1 to approve, with one absention. Trustee Pulley abstained from the vote due to potential financial conflict of interest.

Agreement w/UCCE to Participate

Superintendent Vrankovich, reported on the following:

Superintendent's Report

- Administrators reported back to work on August 1st
- Breakthrough Coaching was held over two days on Aug. 7 & 8. The two day program was for administrators on Day 1, who were joined by their support staff on Day 2. The focus was the handling of paperwork in the office. Follow up to the training will begin with principals at an upcoming meeting to discuss ways some of the concepts can be implemented in the district.
- Staff received training and were introduced to Connect Ed, an automated communication system which replaces auto dialers and records messages for automated delivery to parents.
- Asst. Superintendent Gail Eagan is working with staff to preview science curriculum materials Grades 6-8 and K-5, and also working with the K-5 report card committee.
- The Business office has closed books on the 06/07 school year.
- The IT Department has been working on several projects over the summer at various elementary sites, Alt. Ed and Creekside MS.
- Invitations to the District Open House on August 24th have been mailed to all staff and community support groups.

Trustee George Steffensen:

- Attended high school summer school graduation. He noted that a Casa Grande student completed his coursework through Rancho Summer school and graduated with the Rancho students.
- Attended the Career Education conference where a guest speaker was Willard Daggett. There were several Rancho Cotate HS teachers present.

Board Communication

Other Reports

Trustee Karyn Pulley:

- Attended high school summer school graduation and middle school promotion. A Petaluma Junior High student also participated in the CRP middle school promotion. It is nice to see this collaborative effort between districts to promote youth.
- Will be attending La Fiesta and John Reed pre-K graduation on Thurs.

Trustee Ed Gilardi:

- Attended Farm Bureau dinner where Dr. Wong expressed what a loss Dr. Watenpaugh's departure to San Rafael will be to the county, and sent his congratulations to Dr. Barbara Vrankovich as new Superintendent.

Trustee Leffler Brown:

- Noted the loss of several district retirees who passed away recently; former teachers Al Baldwin and Diane McCoy, and former classified employee, Chris Stayrook. They made many valuable contributions to students and the district.

Trustee Karyn Pulley:

- will not be able to attend this year's Accordion Festival.

Other Reports:

- Interdistrict Report – CFO J. Wade Roach noted that there has not been any substantial change over the summer.

Other Reports

There being no further business, the meeting was adjourned at 7:42 PM

Meeting Adjourned

Respectfully submitted,

Eric Kirchmann, Board President

Barbara Vrankovich, Secretary

BOARD OF TRUSTEES
CLOSED SESSION MEETING ACTIONS

Governing Board Meeting Held (Date, Time, Location): August 14, 2007, 7:00 PM, Creekside Middle School, Presentation Hall, Rohnert Park (Closed Session at 6:01 PM).

- a. With respect to a closed session held pursuant to Section 54956.7:

LICENSE/PERMIT DETERMINATION

Number of Applicant(s):

Action Taken:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property(Address, Parcel #, Other ID): 1455 GOLF COURSE - AP # 160-400-055; 5860 LABATH - AP# 143-040-082

Under negotiation (Check one): Price Terms of Payment Both

Action Taken: NONE

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - EXISTING LITIGATION

Name of case (Claimant's name, names of parties, case or claim numbers):

Action Taken:

or Case name unspecified (Check one): Disclosure would jeopardize:

service of process or existing settlement negotiations

Action Taken:

CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Specify number of cases:

Action Taken:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

Specify number of potential cases:

Action Taken:

- d. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

LIABILITY CLAIMS

Name of Claimant (s) (Unless unspecified pursuant to Section 54961):

Action Taken:

- e. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

THREAT TO PUBLIC SERVICES OR FACILITIES

Name/Title of Law Enforcement Officer consulted with:

Action Taken:

PUBLIC EMPLOYEE APPOINTMENT

Title(Description of position to be filled):

Action Taken:

PUBLIC EMPLOYMENT

Title(Description of position to be filled):

Action Taken:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title(Position title of employee being reviewed):

Discipline Action Taken Against Employee:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE

Discipline Action Taken Against Employee:

- f. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: BOARD PRESIDENT

Name of organization representing employee:

Action Taken:

or Position title of unrepresented employee who is subject of negotiations: SUPERINTENDENT

Action Taken: NONE

g. With respect to closed sessions pursuant to Section 54957.8:

CASE REVIEW/PLANNING

Action Taken:

h. With respect to every item of business discussed in closed session pursuant to Section 54962 and Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

REPORT INVOLVING TRADE SECRET

Discussion will concern (Check all that apply): proposed new service; new program; new facility
Estimated date of public disclosure (Month and Year):

Action Taken:

i. With respect to closed sessions pursuant to Section 49070 (c) of the Education Code:

PARENT CHALLENGE TO CONTENT OF PUPIL RECORDS

Decision to deny parent challenge sustained.

Decision to deny parent challenge overturned

j. With respect to every item of business discussed in closed session pursuant to Government Code Section 3549.1:

COLLECTIVE BARGAINING SESSION

Action Taken:

k. With respect to closed sessions pursuant to Section 48912 of the Education Code:

*CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION -
NOT EXPULSION*

Action Taken:

l. With respect to every item of business discussed in closed session pursuant to Education Code Section 48918(c):

CONSIDERATION OF STUDENT EXPULSION

Action Taken:

m. With respect to every item of business discussed in closed session pursuant to Education Code Section 35146

CONSIDERATION OF STUDENT MATTER-CONFIDENTIAL INFORMATION INVOLVED

Action Taken:

Respectfully submitted,

Eric Kirchmann, Board President

Barbara Vrankovich, Secretary