

BOARD OF EDUCATION
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT
REGULAR MEETING MINUTES –DECEMBER 11, 2007
(ANNUAL ORGANIZATIONAL MEETING)

President Kirchmann called the meeting to order at 6:05 PM in the Creekside Middle School Gymnasium, 5154 Snyder Lane, Rohnert Park.

Call to Order

There was no community input regarding closed session agenda items.

Community Input -Closed Session Agenda

Pursuant to Government Code section 54957 and 3549.1, the Board adjourned to Closed Session at 6:06 PM.

Adjournment to Closed Session

Trustees in attendance for Closed Session were George Steffensen, Karyn Pulley, Ed Gilardi, Eric Kirchmann and Leffler Brown.

Trustees in Attendance for Closed Session

The meeting was reconvened to Public Session at 7:05 PM, by Board President Kirchmann. Spanish Language Interpretation was available to those needing services.

Meeting Reconvened to Public Session

On a motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 5-0 to place a certificated employee on an unpaid administrative leave of absence.

Closed Session Action

The Pledge of Allegiance was given.

Salute to the Flag

Trustees in attendance for Public Session were Eric Kirchmann, George Steffensen, Karyn Pulley, Ed Gilardi and Leffler Brown. Student Members Joseph Silveira and Kacie Lesky were present. Deanna Allen was absent. Student Member Lesky was seated with the Board.

Trustees in Attendance

Eric Kirchmann turned the meeting over to Superintendent Vrankovich who opened nominations for President of the Governing Board. Leffler Brown was nominated by Trustee Pulley, and seconded by Trustee Gilardi. There were no further nominations. Superintendent Vrankovich closed nominations and called for a vote. Leffler Brown was elected as President of the Governing Board by a vote of 5-0.

Annual Organizational Meeting

Superintendent Vrankovich turned the meeting over to Board President Brown, who opened nominations for Clerk of the Governing Board. Karyn Pulley was nominated by Trustee Gilardi and seconded by President Brown. There were no further nominations. President Brown called for a vote. Karyn Pulley was elected Clerk of the Board by vote of 5-0.

Annual Organizational Meeting (continued)

President Brown opened nominations to elect a representative to the County Committee on School District Organization. Eric Kirchmann was nominated by Trustee Steffensen and seconded by Trustee Gilardi. There were no further nominations. President Brown called for a vote. Eric Kirchmann was elected by a vote of 5-0 to act as Representative to the County Committee on School District Organization. No alternate representative was appointed.

Chief Financial Officer J. Wade Roach requested that item 14-D-1, "Consider Acceptance of the 2006-07 Independent Auditor's Report," be moved forward on the agenda to 11-A. On a motion by Trustee Gilardi and second by Trustee Pulley, the Board voted 5-0 to adopt the agenda as amended. The adoption included the following Consent Agenda items:

Agenda Amended and Adopted

Minutes of the Regular Meeting and Closed Session of November 13, 2007

Minutes

Personnel Action Report 0708-6a (Certificated)

Certificated PAR

Personnel Action Report 0708-6b (Classified)

Classified PAR

Approval/Denial of Interdistrict Attendance Requests

Interdistricts

Commercial Warrant Registers

Warrant Registers

Intrabudget Transfers

IBTs

Non-Public School Agency Individual Service Contracts for Specialized Instructional Aides for Special Education Students (Case #0708-SP-032 & 081-086)

Special Education

Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-079-080)

Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-076)

Non-Public School Individual Services Contract for Special Education Students (Case #0709-SP-077-078 & 091)

Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-088-089)

Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-090)

Single Plans for Student Achievement (SPSA)

SPSA

Student Expulsion Case #0708-010-SE

Student Discipline

Student Expulsion Case #0708-011-SD

Student Expulsion Case #0708-012-SD

Revoking Probation and Endorsed Expulsion Case #0607-045-SE

Revoking Probation and Endorsing Expulsion Case #0607-051-SE

Student Expulsion Case #0708-13-SE

SCAYD Healthy Kids Contract and Memorandum of Understanding with the Cotati-Rohnert Park Unified School District to Provide Drug, Alcohol, Tobacco, and Prevention Services for the Period September 2007-June 2008 (Title IV, TUPE, Medi-Cal LEA)

SCAYD Contract and MOU

Submit an Application for Funding to Participate in the SB472 Mathematics and Reading Professional Development Program

SB472 Program

Memorandum of Understanding Between Cotati-Rohnert Park Unified School District and the Boys & Girls Club of Rohnert Park

Boys and Girls Club MOU

SCAYD Latino Outreach Services Agreement with Cotati-Rohnert Park Unified School District

SCAYD Latino Outreach Agreement

Medi-Cal LEA Funded Los Padres Unidos Parenting
Classes Agreement Between Cotati-Rohnert Park Unified
School District and SCAYD

SCAYD Los Padres
Unidos Parenting Classes
Agreement

Board President Brown presented Eric Kirchmann with a
plaque of appreciation for his past year of service as Governing
Board President.

Recognitions, Grants,
Awards, Presentations

Bethany Deffendall and Marcus Fleming were introduced as
Rancho Cotate High School Students of the Month.

Ian Peggs was introduced as Technology High School Student
of the Month.

Kacie Lesky, student representative from Rancho Cotate High
School, reported on the following:

Student Member(s)
Report(s)

- ASB Canned Food Drive
- Rally on December 21
- RCHS football finished second in the league after playing all
games this year on the road
- Invitation to all to attend Cougar basketball games

Joseph Silveira, student representative from Technology High
School, reported on the following:

- ASB Cookie Dough Fundraiser made \$1400
- Book Fair
- First annual THS community meeting

Correspondence received was acknowledged later in the
meeting.

Correspondence

The following individual addressed the Board on a non-
agendized item:

Community Input- Non
Agendized Item

- Chet Laws, RCHS parent

With regard to item 14-D-1, "Consider Acceptance of 2006-07
Independent Auditor's Report," Stephen Roatch from Stephen
Roatch Accountancy Corp. gave a brief overview of the 06-07
audit report and reviewed two small findings and
recommendations. Mr. Roatch noted that of all the 70 districts
his firm audits, Cotati-Rohnert Park USD has an excellent
record with the fewest number of findings of all districts.

Independent Auditor's
Report

On the motion by Trustee Gilardi and second by Trustee
Kirchmann, Trustees voted 5-0 to accept the 2006-2007
Independent Auditor's Report.

Superintendent Barbara Vrankovich and Chief Financial Officer J. Wade Roach presented a Powerpoint with additional information in response to questions raised by staff, community members, and the Board at the Public Hearing on December 4. The Superintendent presented her final, unchanged, recommendation to the Board that Gold Ridge and La Fiesta elementary schools close at the end of this school year.

Final Recommendation for
Elementary School(s)
Closure

President Brown reminded the audience that Spanish Language Interpreter services were available. He acknowledged a list of community members and staff who have sent communications to the Board regarding school(s) closure.

Public Comment was opened on the Superintendent's Final Recommendation. The following individuals addressed the Board:

- Janice Brown, Community Member
- Joe Schiebold, Parent
- Wendy Hicks, Chair of Past Measure A Parcel Tax Committee
- Jason Barbato, Parent
- Carrie Newcomer, Parent
- Rosita Hernandez, Parent
- Joelle Burnette, Parent
- Liz Burch, Parent
- Todd Hart, Parent
- Jenna Eggering, Former student
- Melody Ottolini, Parent
- Kori Miller, Parent

Governing Board members individually responded to remarks made during public comment. Mr. Roach reviewed information in response to trustee questions regarding: fiscal projection of the district over the next 2 years with no school(s) closure; projections of State COLA and its impact on the district, experience of other districts that have spent down their reserve; bond and deferred maintenance accounts; restrictions and guidelines on the Board accepting of gifts.

The Board will make their final decision regarding the Superintendent's recommendation for school(s) closure on January 15, 2008.

President Brown called for a recess at 10:00 PM, and announced that Public Session would reconvene in the Presentation Hall.

Recess/ Reconvene to Public Session

The meeting was reconvened to Public Session in the Presentation Hall at 10:30 PM. Student Member Lesky was absent.

After checking with the audience it was determined that there was no need for Spanish Language Interpreter services to continue. Mr. Riviera was excused for the evening.

Spanish Language Translation Services Check

On the motion by Trustee Kirchmann, and second by Trustee Gilardi, Trustees voted 5-0 to approve the second reading and adoption of the Discrete Mathematics Course, with the amendment that the course is for Grade 12.

Second Reading and Adoption of Discrete Mathematics Course

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees voted 5-0 to approve the second reading and adoption of the Personal Management II Course at Rancho Cotate High School.

Second Reading and Adoption of the Personal Management II Course at Rancho Cotate High School

On the motion by Trustee Kirchmann and second by Trustee Gilardi, Trustees voted 5-0 to approve the first reading to adopt the Multimedia Journalism Course.

First Reading to Adopt the Multimedia Journalism Course

On the motion by Trustee Pulley and second by Trustee Gilardi, Trustees voted 5-0 to approve the first reading to adopt AVID Junior/Senior Seminar Course.

First Reading to Adopt AVID Junior/Senior Seminar Course

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 5-0 to approve the first reading to adopt the Skills for High School Success Course

First Reading to Adopt the Skills for High School Success Course

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted to adopt Resolution 0708-11: That the Textbook *Career Clusters-Law and Public Safety* by Glencoe McGraw Hill be Adopted (Second Reading) for the Introduction to Public Safety Course, by the following roll call vote:

Resolution 0708-11

Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Trustees voted 5-0 to approve acceptance of a matching funds grant from the California Consortium for Excellence in Arts Education and the Arts Council of Sonoma County to Plan and Implement a District-wide Strategic Arts Plan.

CA Consortium for Excellence in Arts Education

On the motion by Trustee Kirchmann and second by Trustee Pulley,, Trustees voted 5-0 to approve the first reading to revise Administrative Regulation 1312.4 Williams Complaint Procedures.

First Reading to Revise AR 1312.4

On the motion by Trustee Steffensen and second by Trustee Gilardi, Trustees voted to adopt Resolution 0708-9 Regarding Accounting of Developer Fees for the 2006-2007 Fiscal Year in the Following Fund or Account: Developer Fees, by the following roll call vote:

Resolution 0708-9

Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted to adopt Resolution 0708-10 Designating Positions for Representative and Alternative to the Redwood Empire Schools' Insurance Group's Joint Powers Board, by the following roll call vote:

Resolution 0708-10

Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees voted 5-0 to approve the first interim report as of October 31, 2007. The positive certification that was given is contingent on the Board making \$600,000 in budget reductions for next school year, otherwise a qualified report would need to be filed.

First Interim Report

On the motion by Trustee Kirchmann and second by Trustee Gilardi, Trustees voted 5-0 to approve change order #3 for Rancho Cotate High School Stadium Project #06049.00, in the amount of \$60,437.84.

Change Order #3 for RCHS Stadium Project

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 5-0 to approve change order #4 for Rancho Cotate High School Stadium Project #06049.00, in the amount of \$44,248.78.

Change Order #4 for RCHS Stadium Project

On the motion by Trustee Kirchmann and second by Trustee Gilardi, Trustees voted 5-0 to accept donations to schools and district.

Gifts and Donations

No motion was made with regard to nominations for the CSBA Delegate Assembly.

CSBA Delegate Assembly Nominations

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 4-1 to approve Trustee Gilardi's attendance at the NSBA Federal Relations Network 35th Annual Conference. Trustee Kirchmann voted no.

Board Member's Attendance at FRN Conference

Superintendent Vrankovich reported on the following:

Superintendent's Report

- Continuing visits to school sites
- Toured the progress of the Rancho Cotate HS Stadium
- Joined elementary principals at the Springboards network meeting- looking at professional learning communities and ways instructional practices can be improved upon
- Attended CSBA presentation entitled "My Space, Our Space, School Space"

Ed Gilardi

Board Communication
Other Reports

- Attended California Middle School Teacher of the Year dinner, where Sally Regan of Creekside Middle School had been a nominee
- Provided the Board with updates from CSBA regarding state and federal budgets, preschool education, career training programs, declining enrollment and school closure issues statewide

Karyn Pulley

- Attended CSBA Delegate Assembly and Leadership Workshop where the topic of eminent domain was discussed
- Congratulations to Leffler and Janice Brown on the recent birth of their first grandchild

Eric Kirchmann

- Attended CSBA and a session entitled *Students of the 21st Century*
- In closing out tenure as Board President this past year expressed his appreciation and thanks for the support staff have given him throughout the year. Appreciated Dr. Vrankovich stepping in to the superintendency.
- Thanks to those who responded to the fire at the Technology High School on the SSU campus

Other Reports:

- Enrollment Report Summary- CFO J. Wade Roach reported the current enrollment
- Interdistrict Report – update was given
- Update of Draft Timeline and Proposed Activities and Actions Related to Declining Enrollment and Potential School Closure(s)- November items were completed, no other changes have been made.

Other Reports

There being no further business, the meeting was adjourned at 12:10 AM, December 12.

Meeting Adjourned

Respectfully submitted,

Leffler Brown, Board President

Barbara Vrankovich, Secretary

MINUTES ADOPTED: January 15, 2008

BOARD OF TRUSTEES
CLOSED SESSION MEETING ACTIONS

Governing Board Meeting Held (Date, Time, Location): December 11, 2007 7:05 PM, Creekside Middle School, Rohnert Park .

- a. With respect to a closed session held pursuant to Section 54956.7:

LICENSE/PERMIT DETERMINATION

Number of Applicant(s):

Action Taken:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property(Address, Parcel #, Other ID):

Under negotiation (Check one): Price Terms of Payment Both

Action Taken: NONE

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - EXISTING LITIGATION

Name of case (Claimant's name, names of parties, case or claim numbers):

Action Taken:

or Case name unspecified (Check one): Disclosure would jeopardize:

service of process or existing settlement negotiations

Action Taken:

CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Specify number of cases:

Action Taken:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

Specify number of potential cases:

Action Taken:

- d. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

LIABILITY CLAIMS

Name of Claimant (s) (Unless unspecified pursuant to Section 54961):

Action Taken:

- e. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

THREAT TO PUBLIC SERVICES OR FACILITIES

Name/Title of Law Enforcement Officer consulted with:

Action Taken:

PUBLIC EMPLOYEE APPOINTMENT

Title(Description of position to be filled):

Action Taken:

PUBLIC EMPLOYMENT

Title(Description of position to be filled):

Action Taken:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title(Position title of employee being reviewed):

Discipline Action Taken Against Employee:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE

Discipline Action Taken Against Employee: On a motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 5-0 to place a certificated employee on unpaid administrative leave of absence.

- f. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator:

Name of organization representing employee:

Action Taken:

or Position title of unrepresented employee who is subject of negotiations:

Action Taken:

g. With respect to closed sessions pursuant to Section 54957.8:

CASE REVIEW/PLANNING

Action Taken:

h. With respect to every item of business discussed in closed session pursuant to Section 54962 and Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

REPORT INVOLVING TRADE SECRET

Discussion will concern (Check all that apply): proposed new service; new program; new facility

Estimated date of public disclosure (Month and Year):

Action Taken:

i. With respect to closed sessions pursuant to Section 49070 (c) of the Education Code:

PARENT CHALLENGE TO CONTENT OF PUPIL RECORDS

Decision to deny parent challenge sustained.

Decision to deny parent challenge overturned

j. With respect to every item of business discussed in closed session pursuant to Government Code Section 3549.1:

COLLECTIVE BARGAINING SESSION

Action Taken: NONE

k. With respect to closed sessions pursuant to Section 48912 of the Education Code:

CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION - NOT EXPULSION

Action Taken:

l. With respect to every item of business discussed in closed session pursuant to Education Code Section 48918(c):

CONSIDERATION OF STUDENT EXPULSION

Action Taken:

m. With respect to every item of business discussed in closed session pursuant to Education Code Section 35146

CONSIDERATION OF STUDENT MATTER-CONFIDENTIAL INFORMATION INVOLVED

Action Taken:

Respectfully submitted,

Leffler Brown, Board President

Barbara Vrankovich, Secretary