

BOARD OF EDUCATION  
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT  
REGULAR MEETING MINUTES –DECEMBER 9, 2008  
(ANNUAL ORGANIZATIONAL MEETING)

President Brown called the meeting to order at 6:00 PM in the Creekside Middle School Presentation Hall, 5154 Snyder Lane, Rohnert Park.	Call to Order
There was no community input regarding closed session agenda items.	Community Input -Closed Session Agenda
Pursuant to Government Code section 54956.8, 54957 and 3549.1 the Board adjourned to Closed Session at 6:01 PM.	Adjournment to Closed Session
Trustees in attendance for Closed Session were Trustees- Elect Karyn Pulley and Ed Gilardi, and Trustees George Steffensen, Leffler Brown, and Eric Kirchmann.	Trustees in Attendance for Closed Session
There was no Closed Session Action taken.	
The meeting was reconvened to Public Session at 7:10 PM, by Board President Brown.	Meeting Reconvened to Public Session
The Pledge of Allegiance was given.	Salute to the Flag
Trustees in attendance for Public Session were Trustees- Elect Karyn Pulley and Ed Gilardi, and Trustees George Steffensen, Leffler Brown, and Eric Kirchmann. Student Member Kacie Lesky was also present	Trustees in Attendance
Leffler Brown turned the meeting over to Superintendent Vrankovich who administered the oath of office to Trustees- Elect Karyn Pulley and Edwin Gilardi.	Oath of Office

Superintendent Vrankovich then opened nominations for President of the Governing Board. Karyn Pulley was nominated by Trustee Steffensen, and seconded by Trustee Kirchmann. Seeing no further nominations, Superintendent Vrankovich closed nominations and called for a vote. Karyn Pulley was elected President of the Governing Board by a vote of 5-0.

Annual Organizational Meeting

Superintendent Vrankovich turned the meeting over to Board President Pulley, who opened nominations for Clerk of the Governing Board. Ed Gilardi was nominated by Trustee Brown and seconded by Trustee Steffensen. Seeing no further nominations, President Pulley called for a vote. Ed Gilardi was elected Clerk of the Board by vote of 5-0.

President Pulley opened nominations to elect a representative to the County Committee on School District Organization. Leffler Brown was nominated by Trustee Steffensen and seconded by Trustee Gilardi. There were no further nominations. President Pulley called for a vote. Leffler Brown was elected by a vote of 5-0 to act as Representative to the County Committee on School District Organization. No alternate representative was appointed.

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Trustees voted 5-0 to approve the agenda. The adoption included the following Consent Agenda items:

Agenda Adopted

Minutes of the Regular Meeting and Closed Session of November 4, 2008

Minutes

Personnel Action Report 0809-6a (Certificated)

Certificated PAR

Personnel Action Report 0809-6b (Classified)

Classified PAR

Approval/Denial of Interdistrict Attendance Requests

Interdistricts

Commercial Warrant Registers

Warrant Registers

Local Option Waivers for 2008-2009

Local Option Waivers  
08-09

Non-Public School Individual Services Contract and Individual Contracts for Special Education Students (Case #0809-SP-0102)

Special Education

Non-Public School Master Contract and Individual Contracts for Special Education Students (Case #0809-SP-0101)

Non-Public School Master Contract and Individual Service Contracts for Specialized Instructional Aides for Special Education Students (Case #0809-99-SP)

Non-Public School Agency Individual Service Contracts for O.T. Services for Special Education Students (Case #0809-SP-0100)

Non-Public School Individual Services Contract for Special Education Students (Case #0809-SP-0103-0105)

Single Plans for Student Achievement (SPSA) SPSA

Nomination of Bill Halliday as the District's Representative to the Sonoma County School Attendance Review Board Bill Halliday – SARB

Student Expulsion Case #0809-006-SE Student Services

Student Expulsion Case #0809-007-SD

K-3 Class Size Reduction Program Application for 2008-2009 K-3 CSR Application for 08-09

Memorandum of Understanding Between Cotati-Rohnert Park Unified School District and County of Sonoma Department of Health Services MOU – Dept of Health Services

Agreement Between Kern County Superintendent of Schools and Cotati-Rohnert Park Unified School District for the California School Information Services (CSIS) Program Agreement w/ Kern County for CSIS

File Notice of Completion for Deferred Maintenance Flooring Project #08-2300A Notices of Completion

File Notice of Completion for Deferred Maintenance Roofing Project #08-2900

File Notice of Completion for Mobile Modular Project 902-903-908

President Pulley presented a plaque of appreciation to Leffler Board Recognitions, Presentations, Awards  
Brown for his service as Board President from December 2007 to December 2008.

Trustee Brown extended thanks to his fellow Governing Board members as well as District staff for their teamwork.

President Pulley introduced Sonoma County Governing Board Member Kathleen Willbanks from the audience.

Student Member Lesky reported on the following:

- RCHS is doing well in this year's canned food drive competition with Montgomery High School
- Spirit Week is next week
- Winter break is coming soon
- Choir concert on the 16<sup>th</sup>; Band concert on the 11<sup>th</sup>
- Student Leadership team visits to middle schools
- Reflections Program – over 100 entries
- Rachel's Challenge was well received by the student body

Student Member(s)  
Report(s)

There was no correspondence reported.

Correspondence

There was no community input on non-agendized item(s).

Community Input- Non  
Agendized Item

On the motion by Trustee Steffensen and second by Trustee Gilardi, Trustees and Student Member voted 5-0 to approve the first reading to revise Board Policy 6172 Gifted and Talented Education and Administrative Regulation 6172 Mentally Gifted Minors.

First Reading to Revise  
BP/AR 6172

On the motion by Trustee Kirchmann and second by Trustee Brown, Trustees and Student Member voted 5-0 to approve the first reading to adopt the Internship/Workplace Learning Course for Technology High School.

First Reading –  
Internship/Workplace  
Learning Course for THS

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Trustees adopted Resolution 0809-17 Eliminating or Reducing Certain Positions in the Classified Service and Directing the Layoff of the Classified Employees Occupying Said Positions, by the following roll call vote:

Resolution 0809-17

Student Member Lesky	YES
Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Steffensen and second by Trustee Brown, Trustees and Student Member adopted Resolution 0809-15 Regarding Accounting of Developer Fees for the 2007-2008 Fiscal Year in the Following Fund or Account: Developer Fee, by the following roll call vote:

Resolution 0809-15

Student Member Lesky	YES
Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Trustees and Student Member adopted Resolution 0809-16 to Tax Defer Member Paid Contributions, by the following roll call vote:

Resolution 0809-16

Student Member Lesky	YES
Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

Student Member Lesky left the meeting at 7:45 PM.

With regard to item 12-D-3, "Consider Approval of the First Interim Report as of October 31, 2008," Chief Financial Officer J. Wade Roach presented an overview of the district budget, continued enrollment decline, and the state budget crisis, all of which is necessitating the district to make \$500,000 in general fund reductions this fiscal year, and approximately \$1.75 million in reductions for 09-10. With this budget forecast the District will be filing a *Qualified* First Interim Report with the County Office of Education.

First Interim Report

On the motion by Trustee Gilardi and second by Trustee Brown, the Board voted 5-0 to approve the First Interim Report as of October 31, 2008. A special Board meeting will be added in January to begin the budget reduction process.

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Trustees voted 5-0 to accept the Gifts and Donations to Schools and District.

Gifts and Donations

With regard to item 12-E-2, "Receive Update of District Marketing Plan 2008-2009 Activities," Superintendent Vrankovich reviewed several activities as outlined in the district marketing plan that have been in the works over the last month. Monthly updates of activities will be reported to the Board.

Update of District Marketing Plan

With regard to item 12-E-3, "Consider Approval of Criteria and Selection Process for the District Slogan," Superintendent Vrankovich presented suggested criteria for a district slogan: memorable, concise 4-5 words, meaningful for a K-12 district, timeless, and engages a variety of audiences. The process for slogan selection to include a Superintendent's Selection Committee that will screen submissions and bring their choices to the Board on February 10 for a final slogan selection. Trustee Gilardi suggested that the prize be changed to a special family pass to 2009-10 District paid events, instead of a pass for 2.

Slogan Criteria and Selection Process

On the motion by Trustee Kirchmann and second by Trustee Brown, Trustees voted 5-0 to approve the criteria and selection process for the District Slogan, with the amendment that the prize be changed from a special pass for 2 to a family pass.

On the motion by Trustee Kirchmann and second by Trustee Gilardi, Trustees voted 5-0 to approve a special board meeting on January 27, 2009 for budget.

Special January Board Meeting for Budget

On the motion by Trustee Gilardi and second by Trustee Kirchmann, Karyn Pulley was nominated as CSBA Delegate Assembly nominee. There were no other nominations.

CSBA Delegate  
Assembly

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees approved the first reading to delete Board Policies: 2131.1 – Director of District/Community Relations – Classified Mngmt; 2132.25 – Project Director; 2132.3 Director of Technology – Classified; 2133.2 Accounting Manager – Classified Management; 2135 Manager of Purchasing /Contract Administration; 2137.1 Coordinator of School Improvement Projects (S.I.P.); 2137.3 Coordinator of Special Projects; 2137.4 Independent Study Coordinator; 2138.61 Manager, Student Services – Classified; 2138.8 Director of Student Activities – High School; 2138.9 Athletic Director – High School; 2138.10 Coordinator of State and Federal Projects; 2139 Assistant Principal – Elementary School.

First Reading to Delete  
Board Policies 2131.1,  
2132.25, 2132.3, 2133.2,  
2135, 2137.1, 2137.3,  
2137.4

On the motion by Trustee Kirchmann and second by Trustee Brown, Trustees voted 5-0 to approve first reading to adopt revised Board Policy 2133 Assistant Superintendent, Business Services.

First Reading to Adopt  
Revised BP 2133

On the motion by Trustee Kirchmann and second by Trustee Gilardi, Trustees voted 5-0 to approve first reading to delete Board Bylaw 9326 Minutes and Adopt Revised Board Bylaw 9325 Meeting Conduct and New Board Bylaw 9324 Minutes and Recordings.

First Reading to Delete  
BB 9326; Adopted  
Revised BB 9325 and  
New BB 9324

Superintendent Vrankovich reported on the following:

- Attended the evening presentation of Rachel's Challenge
- Recognized the Every 15 Minutes Committee and the City of Rohnert Park for bringing Rachel's Challenge to the county; extended thanks to the Press Democrat for coverage of event
- Students at John Reed and Thomas Page schools had an impromptu marine biology lesson when ECHS teacher Mike Schroeder visited their sites displaying a giant Humboldt squid that he had caught on a fishing trip

Superintendent(s)'  
Report(s)

George Steffensen

- Reflected on 2008 with this being the last meeting of the year; the district faced a lot of challenges with school closures last spring, enrollment decline and now the state budget bringing more difficult decisions this next year. But also many things on the positive side: having Barbara Vrankovich as Superintendent, opening of the new Cougar Stadium, successful move of 2 school sites, the district marketing plan, and a new U.S. President. Thanks to all teachers, clerical staff, maintenance & operations, administration and Governing Board members for working together as a team.

Board Communication  
Other Reports

Leffler Brown

- Thank you to George Steffensen for his reflection of the year
- Attended football games
- Attended Rachel's Challenge evening event; still feels need to have Every 15 Minutes

Ed Gilardi

- Attended Rachel's Challenge evening event; wonderful program that made an impact on kids and parents

Karyn Pulley

- Attended CSBA as District representative and member of the Delegate Assembly; reviewed the focus of this year's conference offerings
- Has been selected to serve on the CSBA Educational Conference Committee to plan the 2009 CSBA conference.

Other Reports:

- Enrollment Report Summary
- Interdistrict Report

Other Reports

There being no further business, Board President Pulley adjourned the meeting at 9:05 PM.

Meeting Adjourned

Respectfully submitted,

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Karyn Pulley, Board President

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Barbara Vrankovich, Secretary

MINUTES ADOPTED: January 13, 2009

**BOARD OF TRUSTEES**  
**CLOSED SESSION MEETING ACTIONS**

**Governing Board Meeting Held** (Date, Time, Location): December 9, 2008, 7:00 PM, Creekside Middle School Presentation Hall, Rohnert Park.. Closed Session was held at 6:00 PM.

- a. With respect to a closed session held pursuant to Section 54956.7:

*LICENSE/PERMIT DETERMINATION*

Number of Applicant(s):

Action Taken:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

*CONFERENCE WITH REAL PROPERTY NEGOTIATOR*

Property(Address, Parcel #, Other ID): 5154 SNYDER LANE, RP – AP# 045-253-018 (Portion)

Under negotiation (Check one):  Price  Terms of Payment  Both

Action Taken: NONE

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - EXISTING LITIGATION*

Name of case (Claimant's name, names of parties, case or claim numbers):

Action Taken:

or Case name unspecified (Check one): Disclosure would jeopardize:

service of process or  existing settlement negotiations

Action Taken:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - ANTICIPATED LITIGATION*

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Specify number of cases:

Action Taken:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

Specify number of potential cases:

Action Taken:

- d. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

*LIABILITY CLAIMS*

Name of Claimant (s) (Unless unspecified pursuant to Section 54961):

Action Taken:

- e. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

*THREAT TO PUBLIC SERVICES OR FACILITIES*

Name/Title of Law Enforcement Officer consulted with:

Action Taken:

*PUBLIC EMPLOYEE APPOINTMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYEE PERFORMANCE EVALUATION*

Title(Position title of employee being reviewed):

Discipline Action Taken Against Employee:

*PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE*

Discipline Action Taken Against Employee: NONE

- f. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

*CONFERENCE WITH LABOR NEGOTIATOR*

Name of Agency Negotiator:

Name of organization representing employee:

Action Taken:

or Position title of unrepresented employee who is subject of negotiations:

Action Taken:

g. With respect to closed sessions pursuant to Section 54957.8:

*CASE REVIEW/PLANNING*

Action Taken:

h. With respect to every item of business discussed in closed session pursuant to Section 54962 and Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

*REPORT INVOLVING TRADE SECRET*

Discussion will concern (Check all that apply):  proposed new service;  new program;  new facility  
Estimated date of public disclosure (Month and Year):

Action Taken:

i. With respect to closed sessions pursuant to Section 49070 (c) of the Education Code:

*PARENT CHALLENGE TO CONTENT OF PUPIL RECORDS*

Decision to deny parent challenge sustained.

Decision to deny parent challenge overturned

j. With respect to every item of business discussed in closed session pursuant to Government Code Section 3549.1:

*COLLECTIVE BARGAINING SESSION*

Action Taken: NONE

k. With respect to closed sessions pursuant to Section 48912 of the Education Code:

*CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION -  
NOT EXPULSION*

Action Taken:

l. With respect to every item of business discussed in closed session pursuant to Education Code Section 48918(c):

*CONSIDERATION OF STUDENT EXPULSION*

Action Taken:

m. With respect to every item of business discussed in closed session pursuant to Education Code Section 35146

*CONSIDERATION OF STUDENT MATTER-CONFIDENTIAL INFORMATION INVOLVED*

Action Taken:

Respectfully submitted,

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Karyn Pulley, Board President

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Barbara Vrankovich, Secretary