

BOARD OF EDUCATION  
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT  
REGULAR MEETING MINUTES –FEBRUARY 5, 2008

President Brown called the meeting to order at 6:30 PM in the Creekside Middle School Presentation Hall, 5154 Snyder Lane, Rohnert Park.	Call to Order
There was no community input regarding closed session agenda items.	Community Input -Closed Session Agenda
Pursuant to Government Code section 3549.1, the Board adjourned to Closed Session at 6:31 PM.	Adjournment to Closed Session
Trustees in attendance for Closed Session were George Steffensen, Karyn Pulley, Eric Kirchmann and Leffler Brown. Ed Gilardi was absent.	Trustees in Attendance for Closed Session
The meeting was reconvened to Public Session at 7:05 PM, by Board President Brown.	Meeting Reconvened to Public Session
There was no closed session action taken.	Closed Session Action
The Pledge of Allegiance was given.	Salute to the Flag
Trustees in attendance for Public Session were Eric Kirchmann, George Steffensen, Karyn Pulley, and Leffler Brown. Ed Gilardi was absent.	Trustees in Attendance
Student Members Joseph Silveira and Kacie Lesky were present. Student Member Lesky was seated with the Board. Deanna Allen was absent.	
On a motion by Trustee Pulley and second by Trustee Kirchmann, the Board voted 4-0 to adopt the agenda. The adoption included the following Consent Agenda items:	Agenda Adopted
Minutes of the Regular Meeting and Closed Session of January 15, 2008	Minutes
Personnel Action Report 0708-8a (Certificated)	Certificated PAR

Personnel Action Report 0708-8b (Classified)	Classified PAR
Approval/Denial of Interdistrict Attendance Requests	Interdistricts
Commercial Warrant Registers	Warrant Registers
Intrabudget Transfers	IBTs
Exemption from the Two-Year Physical Education Graduation Requirement Case #PE0708-3	PE Exemption #PE0708-3
Submission of the Wood Technology Program Plan Grant	Submission of Wood Tech Grant
Submission of the Collision Repair and Refinishing Program Plan Grant	Submission of Collision Repair /Refinishing Grant
Submission of the CAD/CAM Engineering and Design Program Plan Grant	Submission CAD/CAM Design Grant
Sonoma County Quarterly Report	So. Cty Quarterly Report
Comprehensive School Safety Plans	School Safety Plans
Student Expulsion Case #0708-018-SE	Student Discipline
Student Expulsion Case #0708-019-SE	
Student Expulsion Case #0708-020-SD	
Student Expulsion Case #0708-021-SD	
Student Readmission Case #0506-003-SE	

Demographer Brett Merrick of SchoolWorks, presented a PowerPoint overview of the current attendance boundaries and the proposed revision to district boundaries for the remaining six elementary schools after Gold Ridge and La Fiesta school closures.

Presentation

A February 19 Public Hearing will be held on the proposed boundaries. The Board will hold a Special Meeting on February 26 to approve the revised attendance boundaries.

Kacie Lesky, student representative from Rancho Cotate High School, reported on the following:

- January 31 8<sup>th</sup> Grade Parent Night had a great turnout
- Tomorrow at 6:00 PM ASB is having a Pasta Feed/ Talent Show
- March 8 Turnabout dance with a *Jungle* theme

Student Member(s)  
Report(s)

Joseph Silveira, student representative from Technology High School, reported on the following:

- Indoor rock climbing event
- THS PTSA Annual Bowl-a-thon
- School's attendance at the Well's Fargo Center for the Arts

El Camino student representative Deanna Allen was absent.

Student Members Lesky and Silveira left the meeting at 7:30 PM.

There was no correspondence reported.

Correspondence

There was no public comment on non-agendized item(s).

Community Input- Non  
Agendized Item

The Board conducted a Public Hearing in Receipt of 2007-2008 Reopeners from Service Employees International Union Local 1021 (SEIU). The hearing was opened at 7:29 PM and closed at 7:30 PM. There was no public comment.

Public Hearing

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 4-0 to approve the first reading to adopt the Earth Science Course for Rancho Cotate High School.

First Reading to Adopt the  
Earth Science Course

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve the first reading to adopt the Biology 1 A/B Course for Rancho Cotate High School.

First Reading to Adopt Bio  
1 A/B Course

On the motion by Trustee Steffensen and second by Trustee Kirchmann, Trustees voted 4-0 to approve first reading to adopt the AP Biology Course for Rancho Cotate High School.

First Reading to Adopt  
AP Biology Course

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve the first reading to adopt the Biology 2: Anatomy and Physiology Course for Rancho Cotate High School

First Reading to Adopt  
the Anatomy/Physiology  
Course

On the motion by Trustee Steffensen and second by Trustee Kirchmann, Trustees voted 4-0 to approve the first reading to adopt the Biology 2: Biology and Beyond Course for Rancho Cotate High School.

First Reading to Adopt the Bio & Beyond Course

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve the first reading to adopt the Pre-Algebra Course for Rancho Cotate High School.

First Reading to Adopt Pre-Algebra Course

On the motion by Trustee Pulley and second by Trustee Steffensen, Trustees voted 4-0 to approve the second reading and adoption of the Physics Course for Rancho Cotate High School.

Second Reading and Adoption of Physics Course

On the motion by Trustee Kirchmann and second by Trustee Brown, Trustees voted 4-0 to approve the second reading and adoption of the AP Physics Course for Rancho Cotate High School.

Second Reading and Adoption of AP Physics

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted 4-0 to approve the second reading and adoption of the Chemistry AB Course for Rancho Cotate High School.

Second Reading and Adoption of Chemistry AB

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted 4-0 to approve the second reading and adoption of the AP Chemistry Course for Rancho Cotate High School.

Second Reading and Adoption of AP Chemistry Course

On the motion by Trustee Pulley and second by Trustee Steffensen, Trustees voted 4-0 to approve the second reading and adoption of the Medical Terminology/CPR-First Aid Course

Second Reading and Adoption of Medical Terminology/CPR Course

On the motion by Trustee Pulley and second by Trustee Steffensen, Trustees voted 4-0 to approve the second reading and adoption of the Introduction to Health Science Occupations Course.

Second Reading and Adoption of Intro Health Sci/ Occupations Course

On the motion by Trustee Steffensen and second by Trustee Kirchmann, Trustees voted 4-0 to approve the second reading and adoption of the McDougal Littell California Focus on Science Series for Students in Grades 6 through 8.

Second Reading and Adoption of McDougal Littell Science Series

With regard to item 12-A-14, "Consider Discussion of Modification of District Summer School Programs," Asst. Superintendent Gail Eagan introduced plans to provide supplemental programs during the school year to K-8 students in the district as a modification to past summer school programs offered at the elementary and middle school level. The programs will be implemented beginning with the 2008/2009 school year. A remedial program for current 8<sup>th</sup> grade students at risk of not promoting will be a priority this spring. Extended School Year programs would continue to be provided for special education students as required by their IEPs.

Modification of District  
Summer School Programs

The following individual addressed the Board regarding this topic:

- Mark Galipeau, RPCEA President

With regard to item 12-B-1, "Consider Approval of First Reading to Revise Board Policy and Administrative Regulation 5116.1 Attendance Areas/ Intradistrict Open Enrollment," Asst. Superintendent Gail Eagan noted that in this revision is the deletion of the sections that pertain to the current attendance areas, and that a new proposed attendance boundaries policy and regulation are being brought forward separately for a first reading.

First Reading to Revise  
BP/AR 5116.1

The following individuals addressed the Board on this topic:

- Jennifer Stevens, GR parent
- Kelly Thomas, GR parent
- Gale Davis, Community Member

Superintendent Vrankovich noted that responses to questions brought forward by the community will be addressed at the beginning of the public hearing on February 19 and after the February 26 Board meeting to approve revised boundaries, letters will be sent to Gold Ridge and La Fiesta parents with information about their new school boundaries and information about intradistrict transfers and the April 1 deadline.

Trustees discussed community questions regarding the intradistrict process and notifications to families affected by the boundary changes.

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted 4-0 to approve the first reading to revise Board Policy and Administrative Regulation 5116.1 Attendance Areas/ Intradistrict Open Enrollment.

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On the motion by Trustee Pulley and second by Trustee Kirchmann, Trustees voted 4-0 to approve the Board's 2007-2008 Reopeners to Service Employees International Union (S.E.I.U.) Local 1021.

2007-2008 Reopeners to SEIU

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted 4-0 to approve the Rohnert Park-Cotati Educators Association (RPCEA) Seniority List for 2007-2008 School Year.

RPCEA Seniority List 07/08

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted to adopt Resolution 0708-13 Placing Classified Employee on Reemployment List Following Exhaustion of All Available Leaves of Absence, by the following roll call vote:

Resolution 0708-13

Trustee Brown	YES
Trustee Gilardi	ABSENT
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees voted to adopt Resolution 0708-14 Eliminating or Reducing Certain Positions in the Classified Service and Directing the Layoff of the Classified Employees Occupying Said Positions, by the following roll call vote:

Resolution 0708-14

Trustee Brown	YES
Trustee Gilardi	ABSENT
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

With regard to item 12-D-1, "Consider Approval of the First Reading to Adopt New Board Policy and Administrative Regulation 5116 School Attendance Boundaries," CFO J. Wade Roach reviewed the new proposed boundaries that were introduced earlier in the meeting by Brett Merrick of SchoolWorks.

First Reading and Adoption of New BP/AR 5116

On the motion by Trustee Pulley and second by Trustee Steffensen, Trustees voted 4-0 to approve the first reading to adopt New Board Policy and Administrative Regulation 5116 School Attendance Boundaries.

A public hearing will be held on Feb 19 on the proposed boundaries. The boundaries will be brought for a second reading and adoption on February 26.

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With regard to item 12-D-2, "Consider Discussion of Food Services in the Cotati-Rohnert Park Unified School District," Annette Boussina, Food Services Director, presented an update on the status of the food services program in the district.

Food Services Discussion

On the motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted 4-0 to approve the Audit Agreement Between Stephen Roatch Accountancy Corporation and Cotati-Rohnert Park Unified School District.

Audit Agreement

On the motion by Trustee Steffensen and second by Trustee Kirchmann, Trustees voted 4-0 to award the contract for Architectural Services Between Quattrocchi Kwok Architects, Inc., and Cotati-Rohnert Park Unified School District for work at Evergreen Elementary School, in the amount of \$55,400.

Architectural Services -  
EV

On the motion by Trustee Pulley and second by Trustee Kirchmann, Trustees voted 4-0 to award the contract for Architectural Services Between Quattrocchi Kwok Architects, Inc., and Cotati-Rohnert Park Unified School District for work at Evergreen Elementary school, in the amount of \$12,000.

Architectural Services-  
MH

On a motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to adopt Resolution 0708-12 of the Governing Board Authorizing the Borrowing the Funds for Fiscal Year 2008-09 and the Issuance and Sale of a 2008-09 Tax and Revenue Anticipation Note Therefore and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Note, by the following roll call vote:

Resolution 0708-12

Trustee Brown	YES
Trustee Gilardi	ABSENT
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On a motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve Change Order #4 for the Rancho Cotate High School Auto Body Project #05036.00, in the amount of \$31,895.

Change Order #4

On a motion by Trustee Pulley and second by Trustee Steffensen, Trustees voted 4-0 to approve the Five-Year Deferred Maintenance Plan.

Five-Year Deferred  
Maintenance Plan

On a motion by Trustee Kirchmann and second by Trustee Steffensen, Trustees voted 4-0 to approve Part II of the Application for Funding for Consolidated Categorical Aid Programs.

Part II Consolidated  
Categorical Aid Program

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve gifts and donations to schools and district.

Gifts and Donations

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to approve changing the date of the March Regular Board Meeting from March 4 to March 11, 2008.

Change of March BOT  
Meeting Date

On the motion by Trustee Kirchmann and second by Trustee Pulley, Trustees voted 4-0 to select April 22, 2008 as a Board workshop date.

Board Workshop Date

Superintendent Vrankovich reported on the following:

Superintendent's Report

- Was asked by the CA PTA Reflections program to be a literature category judge for K-2 entries.
- Attended Rancho 8<sup>th</sup> Grade Cougar Parent Night
- RCHS counselors are visiting both middle schools; 8<sup>th</sup> grade parents will be able to make appointments with the counselors regarding registering their student for 9<sup>th</sup> grade programs

George Steffensen

Board Communication  
Other Reports

- Was once again asked to be a judge for the SCAYD Volunteer of the Year awards. The event is March 1.

Eric Kirchmann

- Noted an article in the local Bohemian regarding "Cool Schools" with a focus on 'green' info to address environmental concerns
- Encouraged staff to obtain info on a program offered by CTA regarding support for students and staff in the face of trauma; resources available free of charge

Karyn Pulley

- Guest reader during Gold Ridge Literacy Week
- Kudos to Ron Whitman, Director of Special Education, who received high praise from special education department staff at Sonoma State University

Other Reports:

- Enrollment Report Summary- CFO J. Wade Roach reported that from this time last year to now, enrollment is down 183 students
- Interdistrict Report – update was given
- Update of Draft Timeline and Proposed Activities and Actions Related to Declining Enrollment and Potential School Closure(s)- timeline has been updated with the changes made in January. January items have been completed.

Other Reports

There being no further business, the meeting was adjourned at 9:40 PM.

Meeting Adjourned

Respectfully submitted,

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Leffler Brown, Board President

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Barbara Vrankovich, Secretary

MINUTES ADOPTED: March 11, 2008

**BOARD OF TRUSTEES**  
**CLOSED SESSION MEETING ACTIONS**

**Governing Board Meeting Held** (Date, Time, Location): March 11, 2008 7:05 PM, Creekside Middle School Presentation Hall, Rohnert Park. Closed Session was held at 6:31 PM.

- a. With respect to a closed session held pursuant to Section 54956.7:

*LICENSE/PERMIT DETERMINATION*

Number of Applicant(s):

Action Taken:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

*CONFERENCE WITH REAL PROPERTY NEGOTIATOR*

Property(Address, Parcel #, Other ID):

Under negotiation (Check one):  Price  Terms of Payment  Both

Action Taken:

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - EXISTING LITIGATION*

Name of case (Claimant's name, names of parties, case or claim numbers):

Action Taken:

or Case name unspecified (Check one): Disclosure would jeopardize:

service of process or  existing settlement negotiations

Action Taken:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - ANTICIPATED LITIGATION*

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Specify number of cases:

Action Taken:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

Specify number of potential cases:

Action Taken:

- d. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

*LIABILITY CLAIMS*

Name of Claimant (s) (Unless unspecified pursuant to Section 54961):

Action Taken:

- e. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

*THREAT TO PUBLIC SERVICES OR FACILITIES*

Name/Title of Law Enforcement Officer consulted with:

Action Taken:

*PUBLIC EMPLOYEE APPOINTMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYEE PERFORMANCE EVALUATION*

Title(Position title of employee being reviewed):

Discipline Action Taken Against Employee:

*PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE*

Discipline Action Taken Against Employee:

- f. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

*CONFERENCE WITH LABOR NEGOTIATOR*

Name of Agency Negotiator:

Name of organization representing employee:

Action Taken:

or Position title of unrepresented employee who is subject of negotiations:

Action Taken:

g. With respect to closed sessions pursuant to Section 54957.8:

*CASE REVIEW/PLANNING*

Action Taken:

h. With respect to every item of business discussed in closed session pursuant to Section 54962 and Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

*REPORT INVOLVING TRADE SECRET*

Discussion will concern (Check all that apply):  proposed new service;  new program;  new facility  
Estimated date of public disclosure (Month and Year):

Action Taken:

i. With respect to closed sessions pursuant to Section 49070 (c) of the Education Code:

*PARENT CHALLENGE TO CONTENT OF PUPIL RECORDS*

Decision to deny parent challenge sustained.

Decision to deny parent challenge overturned

j. With respect to every item of business discussed in closed session pursuant to Government Code Section 3549.1:

*COLLECTIVE BARGAINING SESSION*

Action Taken: NONE

k. With respect to closed sessions pursuant to Section 48912 of the Education Code:

*CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION -  
NOT EXPULSION*

Action Taken:

l. With respect to every item of business discussed in closed session pursuant to Education Code Section 48918(c):

*CONSIDERATION OF STUDENT EXPULSION*

Action Taken:

m. With respect to every item of business discussed in closed session pursuant to Education Code Section 35146

*CONSIDERATION OF STUDENT MATTER-CONFIDENTIAL INFORMATION INVOLVED*

Action Taken:

Respectfully submitted,

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Leffler Brown, Board President

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Barbara Vrankovich, Secretary