

BOARD OF EDUCATION  
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT  
REGULAR MEETING MINUTES –NOVEMBER 13, 2007

President Kirchmann called the meeting to order at 6:01 PM in the Creekside Middle School Gymnasium, 5154 Snyder Lane, Rohnert Park.	Call to Order
There was no community input regarding closed session agenda items.	Community Input -Closed Session Agenda
Pursuant to Government Code section 54957 and 3549.1, the Board adjourned to Closed Session at 6:02 PM.	Adjournment to Closed Session
Trustees in attendance for Closed Session were George Steffensen, Karyn Pulley, Ed Gilardi, Eric Kirchmann and Leffler Brown.	Trustees in Attendance for Closed Session
The meeting was reconvened to Public Session at 7:05 PM, by Board President Kirchmann.	Meeting Reconvened to Public Session
On a motion by Trustee Gilardi and second by Trustee Pulley, Trustees voted 5-0 to place a certificated employee on paid administrative leave of absence.	Closed Session Action
The Pledge of Allegiance was given.	Salute to the Flag
Trustees in attendance for Public Session were Eric Kirchmann, George Steffensen, Karyn Pulley, Ed Gilardi and Leffler Brown. Student Member Joseph Silveira was present. Deanna Allen and Kacie Lesky were absent. Student Member Silveira was seated with the Board.	Trustees in Attendance
On a motion by Trustee Gilardi and second by Trustee Pulley, the Board voted 5-0 to adopt the agenda. The adoption included the following Consent Agenda items:	Agenda Adopted
Minutes of the Special Board Meeting of October 9, 2007; the Regular Meeting of October 9, 2007; the Special Meetings for Community Forums on October 18, 2007 and October 23, 2007; and the Special Meeting on October 30, 2007	Minutes

Personnel Action Report 0708-5a (Certificated)	Certificated PAR
Personnel Action Report 0708-5b (Classified)	Classified PAR
Approval/Denial of Interdistrict Attendance Requests	Interdistricts
Commercial Warrant Registers	Warrant Registers
Intrabudget Transfers	IBTs
Student Expulsion Case #0708-003-SE	Student Discipline
Student Expulsion Case #0708-004-SE	
Student Expulsion Case #0708-005-SE	
Student Expulsion Case #0708-006-SD	
Student Expulsion Case #0708-007-SD	
Revoking Probation and Endorsing Expulsion Case #0708-001-SE	
Student Readmission Case #0708-008-SA	
Student Readmission Case #0708-009-SA	
Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-061-066)	Special Education
Non-Public School Agency Individual Services Contracts for Specialized Instructional Aides for Special Education Students (Case #0708-067-SP)	
Non-Public School Individual Services Contract for Special Education Students (Case #0708-SP-040, 053, 054)	
Non-Public School Individual Contract for Services for Special Education Student (Case #0708-052-SP)	
Non-Public Agency Individual Service Contracts for Physical Therapy (Case #0708-SP-060)	
Non-Public Agency Service Contract for Interpreter Services for Special Education Students (Case #0708-058- 059)	

Non-Public Agency Individual Service Contracts for Specialized Instructional Aides for Special Education Students (Case #0708-056-SP)

Non-Public School Individual Services Contract for Special Education Students (Case #0708-039SP)

Non-Public School Individual Contract for Services for Special Education Student (Case #0708-SP-033-036)

Non-Public Agency Individual Service Contracts for Specialized Instructional Aides for Special Education Students (Case #0708-073-SP)

Non-Public Agency Individual Service Contracts for O.T. Services for Special Education Students (Case #0708-SP-069-072 & 074-075)

2008-2013 Cotati-Rohnert Park Unified School District Technology Plan

District Technology Plan

Agreement Between the Migrant Education – Region II, Area I and Cotati-Rohnert Park Unified School District to Provide a Bilingual Academic Advisor/Mentor (Level I, II, or III) August 2007 – June 2008

Migrant Ed Agreement

Agreement Between Professional Tutors of America and Cotati-Rohnert Park Unified School District to Provide Supplemental Services to Eligible LEA Students October 2007-June 2008

Professional Tutors of America Agreement

Receipt of Redwood Empire Schools' Insurance Group Public Self-Insurer's Annual Report

RESIG Annual Report

SCAYD Special Education/DIS Counseling Services Contract with the Cotati-Rohnert Park Unified School District September 2007-June 2008

SCAYD Counseling Services

Contract Between Cotati-Rohnert Unified School District and SchoolWorks, Inc.

SchoolWorks Contract

K-3 Class Size Reduction Program Application for 2007-2008

K-3 Class Size Reduction

Cotati-Rohnert Park Unified School District's  
Memorandum of Understanding with the California  
Partnership for Achieving Student Success (Cal-PASS)

CalPass MOU

Alyssa Gross and Johnathan Furr were introduced as Rancho Cotate High School Students of the Month.

Recognitions, Grants,  
Awards, Presentations

Justin Hess was introduced as Technology High School Student of the Month.

Samantha Ardoin, Eduardo Munoz, Melanie Roope and Shawn Hampton were introduced as El Camino High School Students of the Month.

Student Members Lesky and Allen were absent.

Student Member(s)  
Report(s)

Joseph Silveira, student representative from Technology High School, reported on the following:

- ASB Halloween celebration October 23-31
- Red Ribbon Week celebration
- First community meeting on Friday with the entire school
- On October 20, 35 juniors and 45 sophomores took their PSAT's
- November 9-20 ASB fundraiser to raise money for a PA system
- Technology High School is planning its first prom

Board President Kirchmann read letters to the Governing Board from Suzanne Whipple, Director of the Cotati Chamber of Commerce, and from the Cotati Historical Society.

Correspondence

There was no community input on non-agendized items.

Community Input

Superintendent Barbara Vrankovich and Chief Financial Officer J. Wade Roach presented a Powerpoint which included: the criteria for school closure and how each individual elementary school compared against the criteria; the criteria and considerations added by the Board at the October 30 meeting; the Superintendent's draft recommendation to the Board to close Gold Ridge and La Fiesta Elementary Schools at the end of this school year; the projection of site enrollments at the remaining 6 elementary schools; and the projection of number and cost of portables that would need to be added at Evergreen and Hahn to accommodate a shift of students.

Draft Recommendation for  
Elementary School(s)  
Closure

Superintendent Vrankovich also reviewed the next steps in the process:

- A Public Hearing will be held December 4 at Creekside MS on the Superintendent's Draft Recommendation to close Gold Ridge and La Fiesta Elementary Schools at the end of this school year.
- The Superintendent will make a final recommendation to the Board at their regular meeting on December 11
- The Board will take final action regarding school(s) closure at their regular meeting of January 15
- February/ March discussions on school boundaries

The following individual addressed the Board regarding this item:

- Joelle Burnette, Gold Ridge parent

The Board discussed the recommendation and Trustees Pulley, Gilardi and Brown asked staff for the following additional information at the next meeting:

- what potential program and staff budget reductions and ongoing cuts in the amount of \$600,000 would need to be considered if the Board did not follow the recommendation for two elementary school closures.
- a chart that shows the revenue fund sources to the district
- clarification of the process with the city and state to change the boundaries to bring in some developments that are currently outside the district
- More information on how a potential 10% budget cut from the Governor could impact schools

President Kirchmann called for a 15 minute recess at 8:45 PM.

The meeting was reconvened at 9:00 PM in the Presentation Hall.

An announcement was made to the audience asking if there was need to continue Spanish Language Translation services. No one expressed a need and Mrs. Riviera was excused for the evening.

Draft Recommendation for  
Elementary School(s)  
Closure (continued)

Recess/ Reconvene to  
Public Session

Spanish Translation  
Services Check

On the motion by Trustee Gilardi, and second by Trustee Pulley, Trustees and Student Member voted 5-0 to approve the second reading and adoption of the textbook *Discovering Food and Nutrition, 7<sup>th</sup> Edition* by McGraw Hill Glencoe for the Home Arts 1, 2, and 3 courses.

Second Reading and Adoption of *Discovering Food and Nutrition 7<sup>th</sup> Edition*

On the motion by Trustee Pulley and second by Trustee Brown, Trustees and Student Member voted 5-0 to approve the second reading and adoption of the textbook *Applying Life Skills* by McGraw Hill Glencoe for the Home Arts 1, 2, and 3 courses.

Second Reading and Adoption of the Textbook *Applying Life Skills*

On the motion by Trustee Steffensen and second by Trustee Pulley, Trustees and Student Member voted to adopt Resolution 0708-8 that the Textbook *Stats: Modeling the World, AP Edition* by Pearson/Addison Wesley Publishers be Adopted (2<sup>nd</sup> Reading) for the Advance Placement Statistics Course,” by the following roll call vote:

Resolution 0708-8

Student Member Silveira	YES
Trustee Brown	YES
Trustee Gilardi	YES
Trustee Kirchmann	YES
Trustee Pulley	YES
Trustee Steffensen	YES

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees and Student Member voted 5-0 to approve the first reading to adopt the Discrete Mathematics Course.

First Reading of Discrete Mathematics Course

On the motion by Trustee Pulley and second by Trustee Gilardi, Trustees and Student Member voted 5-0 to approve the first reading to adopt the Personal Management II Course at Rancho Cotate High School.

First Reading of Personal Management II Course

On the motion by Trustee Gilardi and second by Trustee Pulley, Trustees and Student Member voted 5-0 to approve the first reading to adopt the textbook *Career Clusters – Law and Public Safety* by Glencoe McGraw-Hill for the Introduction to Public Safety Course.

First Reading to Adopt Textbook *Career Clusters – Law and Public Safety*

On the motion by Trustee Brown and second by Trustee Pulley, Trustees and Student Member voted 5-0 to approve the second reading and adoption of Board Policy 2137.9 Program Specialist – After School Safety and Education Program.

Second Reading to Adopt Board Policy 2137.9

On the motion by Trustee Pulley and second by Trustee Gilardi, Trustees and Student Member voted 5-0 to accept donations to schools and district.

Gifts and Donations

There was no Superintendent's Report.

Superintendent's Report

There were no Trustee Communications or Reports.

Board Communication  
Other Reports

Other Reports:

Other Reports

- Enrollment Report Summary- CFO J. Wade Roach reported that the year to date enrollment showed a drop of 186 students
- Interdistrict Report – update was given
- State Budget Update – CFO J. Wade Roach presented a brief update on the latest regarding the state budget: possible mid year cuts with Governor asking departments for 10% cuts in their budgets; possible suspension of Proposition 98 for next year. This all could mean a negative COLA for the district. More information will be brought to the Board as it becomes available.
- Update of Draft Timeline and Proposed Activities and Actions Related to Declining Enrollment and Potential School Closure(s)- October items were completed, no other changes have been made.

There being no further business, the meeting was adjourned at 9:17 PM.

Meeting Adjourned

Respectfully submitted,

---

Eric Kirchmann, Board President

---

Barbara Vrankovich, Secretary

MINUTES ADOPTED: December 11, 2007

Page Seven  
Regular Board Meeting Minutes  
November 13, 2007

**BOARD OF TRUSTEES**  
**CLOSED SESSION MEETING ACTIONS**

**Governing Board Meeting Held** (Date, Time, Location): November 13, 2007 7:05 PM, Creekside Middle School, Presentation Hall, Rohnert Park .

- a. With respect to a closed session held pursuant to Section 54956.7:

*LICENSE/PERMIT DETERMINATION*

Number of Applicant(s):

Action Taken:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

*CONFERENCE WITH REAL PROPERTY NEGOTIATOR*

Property(Address, Parcel #, Other ID):

Under negotiation (Check one):  Price  Terms of Payment  Both

Action Taken: NONE

- c. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - EXISTING LITIGATION*

Name of case (Claimant's name, names of parties, case or claim numbers):

Action Taken:

or Case name unspecified (Check one): Disclosure would jeopardize:

service of process or  existing settlement negotiations

Action Taken:

*CONSIDERATION OF ADVICE FROM COUNSEL WITH RESPECT TO - ANTICIPATED LITIGATION*

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9

Specify number of cases:

Action Taken:

Initiation of litigation pursuant to subdivision (c) of Section 54956.9

Specify number of potential cases:

Action Taken:

- d. With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

*LIABILITY CLAIMS*

Name of Claimant (s) (Unless unspecified pursuant to Section 54961):

Action Taken:

- e. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

*THREAT TO PUBLIC SERVICES OR FACILITIES*

Name/Title of Law Enforcement Officer consulted with:

Action Taken:

*PUBLIC EMPLOYEE APPOINTMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYMENT*

Title(Description of position to be filled):

Action Taken:

*PUBLIC EMPLOYEE PERFORMANCE EVALUATION*

Title(Position title of employee being reviewed):

Discipline Action Taken Against Employee:

*PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE*

Discipline Action Taken Against Employee: On a motion by Trustee Gilardi and second by Trustee Pulley, Trustees voted 5-0 to place a certificated employee on paid administrative leave of absence.

- f. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

*CONFERENCE WITH LABOR NEGOTIATOR*

Name of Agency Negotiator:

Name of organization representing employee:

Action Taken:

or Position title of unrepresented employee who is subject of negotiations:

Action Taken:

g. With respect to closed sessions pursuant to Section 54957.8:

*CASE REVIEW/PLANNING*

Action Taken:

h. With respect to every item of business discussed in closed session pursuant to Section 54962 and Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

*REPORT INVOLVING TRADE SECRET*

Discussion will concern (Check all that apply):  proposed new service;  new program;  new facility

Estimated date of public disclosure (Month and Year):

Action Taken:

i. With respect to closed sessions pursuant to Section 49070 (c) of the Education Code:

*PARENT CHALLENGE TO CONTENT OF PUPIL RECORDS*

Decision to deny parent challenge sustained.

Decision to deny parent challenge overturned

j. With respect to every item of business discussed in closed session pursuant to Government Code Section 3549.1:

*COLLECTIVE BARGAINING SESSION*

Action Taken: NONE

k. With respect to closed sessions pursuant to Section 48912 of the Education Code:

*CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION - NOT EXPULSION*

Action Taken:

l. With respect to every item of business discussed in closed session pursuant to Education Code Section 48918(c):

*CONSIDERATION OF STUDENT EXPULSION*

Action Taken:

m. With respect to every item of business discussed in closed session pursuant to Education Code Section 35146

*CONSIDERATION OF STUDENT MATTER-CONFIDENTIAL INFORMATION INVOLVED*

Action Taken:

Respectfully submitted,

---

Eric Kirchmann, Board President

---

Barbara Vrankovich, Secretary