

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

2024-2025 CSEA

**Office Assistant - 11 month employee
(187 Work Days + 13 Holidays=200 Days)**

YEAR	M	T	W	Th	F		Work Days	Paid Holidays
JULY 2024	1	2	3	4	5		0	0
	8	9	10	11	12			
	15	16	17	18	19			
	22	23	24	25	26			
	29	30	31					
AUGUST				1	2	Aug. 5 First Day of Work	20	0
	5	6	7	8	9	Aug. 9 District Kickoff		
	12	13	14	15	16	Aug. 14 School Opens/First Day of Instruction		
	19	20	21	22	23			
	26	27	28	29	30			
SEPTEMBER	2	3	4	5	6	Sept. 2 Labor Day (Paid)	20	1
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27			
	30							
OCTOBER		1	2	3	4	Oct. 14 Indigenous Peoples' Day (Unpaid)	22	0
	7	8	9	10	11			
	14	15	16	17	18			
	21	22	23	24	25			
	28	29	30	31				
NOVEMBER					1	Nov. 11 Veterans Day (Paid)	15	4
	4	5	6	7	8	Nov. 25-26 District Wide Fall Break (Unpaid)		
	11	12	13	14	15	Nov. 27 In lieu of Admissions Day (Paid)		
	18	19	20	21	22	Nov. 28 Thanksgiving (Paid)		
	25	26	27	28	29	Nov. 29 Day After Thanksgiving (Paid)		
DECEMBER	2	3	4	5	6	Dec. 23, 26-30 Winter Recess (Unpaid)	15	3
	9	10	11	12	13	Dec. 24 Christmas Eve (Paid)		
	16	17	18	19	20	Dec. 25 Christmas (Paid)		
	23	24	25	26	27	Dec. 31 New Years Eve (Paid)		
	30	31						
JANUARY 2025			1	2	3	Jan. 1 New Years Day (Paid)	17	2
	6	7	8	9	10	Jan. 2-3 Winter Recess (Unpaid)		
	13	14	15	16	17	Jan. 6 Non Contract Non Paid Day		
	20	21	22	23	24	Jan 17 Non Contract Non Paid Day		
	27	28	29	30	31	Jan. 20 Martin Luther King Jr. Day (Paid)		
FEBRUARY	3	4	5	6	7	Feb. 10 Lincoln's Birthday (Paid)	18	2
	10	11	12	13	14	Feb. 17 President's Day (Paid)		
	17	18	19	20	21			
	24	25	26	27	28			
MARCH	3	4	5	6	7	March 17-31 Spring Break (Unpaid)	15	0
	10	11	12	13	14	March 31 Cesar Chavez Day (Unpaid)		
	17	18	19	20	21			
	24	25	26	27	28			
	31							
APRIL		1	2	3	4	April 21 Emergency Day #1 (Unpaid if not used)	21	0
	7	8	9	10	11			
	14	15	16	17	18			
	21	22	23	24	25			
	28	29	30					
MAY				1	2	May 23 Emergency Day #2 (Unpaid if not used)	20	1
	5	6	7	8	9	May 26 Memorial Day (Paid)		
	12	13	14	15	16			
	19	20	21	22	23			
	26	27	28	29	30			
JUNE	2	3	4	5	6	June 5 School Closes/Last Day of Work	4	0
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27			
	30							
TOTALS							187	13

KEY
Holiday (Paid)
Non-Contract Non-Paid Day (Unpaid)
First/Last Day Work Day
Emergency Days