



COTATI-ROHNERT PARK
UNIFIED SCHOOL DISTRICT

MEMORANDUM OF UNDERSTANDING

BETWEEN

COTATI - ROHNERT PARK UNIFIED SCHOOL DISTRICT

AND

ROHNERT PARK COTATI EDUCATORS ASSOCIATION

REGARDING

2024 SUMMER ENRICHMENT ACADEMY

February 6, 2024

The Cotati-Rohnert Park Unified School District (“District”) and the Rohnert Park Cotati Educators Association (RPCEA) (“Association”), jointly known as the Parties (“Parties”) enter into this Memorandum of Understanding (“MOU”) regarding the issues related to the 2024 Summer Enrichment Academy.

1.0 DEFINITIONS

1.1 “Summer Enrichment Academy” - Summer Enrichment Academy is for students in general education in grades TK-5 and 6-8. SEA will be taught by unit members that are credentialed in the area of general education or special education. Summer Enrichment Academy will be referred to as SEA in this document.

2.0 DATES AND HOURS

2.1 SEA will consist of three program sessions on the following dates:

2.1.1 Session #1: June 12-21, 2024 (7 days)

2.1.2 Session #2: June 24-28, 2024 (5 days)

2.1.3 Session #3: July 8-12, 2024 (5 days)

2.2 The SEA workday will be five (5) hours inclusive of one (1) hour preparation time.

2.2.1 The SEA TK-5 student hours will be 8:20am-12:20pm and 6-8:30am-12:30pm.

2.3 SEA instructors will attend a mandatory staff meeting on Tuesday, June 11, 2024 from 9:00-11:00am. SEA instructors may timecard an additional 3 hours between June 11, 2024-July 5, 2024 for room setup. Unit members will be compensated at the current hourly rate in the RPCEA Collective Bargaining Agreement for this meeting.

3.0 COMPENSATION

3.1 Unit members will be compensated at a daily rate of \$275.

3.2 Unit members must be available to complete the full session, or must arrange for their own substitute.

3.3 Unit members selected will be compensated at the current hourly rate in the RPCEA Collective Bargaining Agreement for meetings to discuss the SEA program.

3.4 Unit Members will be compensated for up to two (2) additional hours for preparation for each session to be paid at the current hourly rate in the RCPEA Collective Bargaining Agreement, if the course is approved.

3.5 Unit Members whose classroom is being used by a different teacher will be compensated for up to two (2) hours total to be paid at the current hourly rate in the RPCEA Collective Bargaining Agreement to clear and prepare the classroom for summer school teachers.

3.6 If a unit member is absent, the unit member will not be compensated, i.e. sick pay.

4.0 SELECTION OF SUMMER ENRICHMENT ACADEMY TEACHERS

4.1 First priority for hiring of SEA teachers will be provided to currently employed permanent, probationary, or temporary teachers, based on programmatic needs.

4.2 Any unit member with a valid multiple subject, single subject, or education specialist credential may be selected to teach one or more sessions.

4.3 Prospective SEA teachers will submit a proposal via google form no later than February 23, 2024. The proposal will include a course description, age range, session(s) requested, and necessary supplies.

4.4 Prospective teachers will be notified if their proposal(s) is/are accepted no later than March 11, 2024.

4.5 If student interest in an accepted session is 15 students or less, the district reserves the right to cancel the course offering no later than two weeks prior to the session start date.

5.0 CLASS SIZE

5.1 Class sizes for each session will not exceed 20 students.

6.0 SURVEY

6.1 Upon completion of each session(s), unit members will be asked for feedback in the form of a survey. Completion of survey is optional. Survey will be designed by CRPUSD, with input from RPCEA.

7.0 SUNSET OF THIS MOU

7.1 This MOU will expire without precedent at the close of business on July 12, 2024 unless mutually extended, or shortened, in writing by the parties.

FOR THE ASSOCIATION:

Lisa Bauman

Date

2024-03-02

FOR THE DISTRICT:

Maite Hurri

Date

2024-03-01

Signature Certificate

Reference number: TRUKL-3TLFF-X4QRX-TTT5U

Signer

Timestamp

Signature

Maite Iturri

Email: maite_iturri@crpusd.org
Shared via link

Sent: 01 Mar 2024 22:51:19 UTC
Viewed: 01 Mar 2024 22:56:48 UTC
Signed: 01 Mar 2024 22:57:01 UTC



IP address: 209.129.224.218
Location: Santa Rosa, United States

Lisa Bauman

Email: lisa_bauman@crpusd.org
Shared via link

Sent: 01 Mar 2024 22:51:19 UTC
Viewed: 02 Mar 2024 17:18:12 UTC
Signed: 02 Mar 2024 17:18:30 UTC



IP address: 174.160.28.197
Location: Petaluma, United States

Document completed by all parties on:
02 Mar 2024 17:18:30 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.

