

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

POSITION

ARTS PROFESSIONAL EXPERT 1/2/3
UNREPRESENTED

DEFINITION OF POSITION

This is a non-represented position per California Education Code 45256(b)(5), which allows a Professional Expert to support arts education programs including music, theater, dance, and visual arts. Arts Professional Experts will work collaboratively with the teacher(s) and administrators at the school site(s) to instruct and rehearse groups of students in arts courses.

The Arts Professional Expert series consists of the following levels:

- Arts Professional Expert 1 - \$25.00/hour
- Arts Professional Expert 2 - \$30.00/hour
- Arts Professional Expert 3 - \$40.00/hour

EXAMPLES OF DUTIES

The following are typical duties and responsibilities for positions in this classification. Any single position may or may not perform all of these tasks, and/or may perform similar related tasks not listed below.

Visual Arts Courses:

- Teach and reinforce fundamental artistic techniques, including composition, color theory, texture and form in one or more of the following areas: drawing, painting, ceramics, 3D art, photography, digital art, and other specific media.
- Mentor students in the technical and career aspects of their chosen medium, such as the use of tools, materials, and technology specific to their artistic discipline.
- Reinforce the elements and principles of art, creativity, and individual artistic expression.
- Foster a supportive learning environment that encourages artistic expression, individual growth, and cultivation of students' unique artistic voice.
- Support students in building a comprehensive portfolio reflective of their skills and evolution in the visual arts.

Performing Arts Courses:

- Provide individual instruction in a group setting and extra support where needed.
- Prepare warm-up routines/practice exercises for students.
- Conduct research by watching and listening to professional performances
- Attend scheduled rehearsals, performances, and production meetings.
- Foster a supportive learning environment that encourages artistic expression, individual growth, and cultivation of students' unique artistic voice.

Music Courses:

- Provide individual instruction in a group setting and extra support where needed.
- Prepare warm-up routines/practice exercises for students.
- Conduct research by watching and listening to professional performances

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

- Attend scheduled rehearsals, performances, and production meetings.
- Foster a supportive learning environment that encourages artistic expression, individual growth, and cultivation of students' unique artistic voice.
- Teach and reinforce fundamental musical techniques including concepts of tone production, music literacy, phrasing, articulation, artistry, ensemble skills, and audition skills.
- Manage and maintain equipment.

Theater Courses:

- Provide individual instruction in a group setting and extra support where needed.
- Prepare warm-up routines/practice exercises for students.
- Conduct research by watching and listening to professional performances
- Attend scheduled rehearsals, performances, and production meetings.
- Foster a supportive learning environment that encourages artistic expression, individual growth, and cultivation of students' unique artistic voice.
- Teach and reinforce acting techniques, stage presence, and character development.
- Instruct in technical aspects such as set design, lighting, sound, choreography, costuming, makeup, and hair.
- Reinforce fundamental principles of stagecraft ,storytelling, ensemble collaboration, and audition skills.

Dance Courses:

- Provide individual instruction in a group setting and extra support where needed.
- Prepare warm-up routines/practice exercises for students.
- Conduct research by watching and listening to professional performances
- Attend scheduled rehearsals, performances, and production meetings.
- Foster a supportive learning environment that encourages artistic expression, individual growth, and cultivation of students' unique artistic voice.
- Instruct and reinforce fundamental dance techniques, including various styles, movement principles, and choreographic elements.
- Guide dancers in developing stage presence, expressive performance, and character through movement.
- Emphasize fundamental principles of dance composition, storytelling through movement, ensemble collaboration, and audition skills.

DESIRABLE QUALIFICATIONS

Ability to:

- Assume responsibility for supervision of students in small groups
- Work effectively with students and staff
- Learn and utilize basic methods and procedures to be followed in instructional settings
- Work in a positive manner with students and staff members, while exhibiting patience and compassion
- Work with frequent interruptions

EXPERIENCE/EDUCATION

Graduation from high school. A degree in an arts discipline is preferred. Sufficient training and experience to demonstrate the examples of duties and abilities listed above. Extensive professional experience is preferred. Some experience working with children with varying abilities is helpful.

COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT

PHYSICAL ABILITIES

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee may occasionally encounter outside weather conditions, walking on uneven ground when outdoors; exposure to student illness, injuries, infections and bodily fluids. May be required to maneuver into awkward positions. The noise level in the work environment is usually moderate.

Sitting: Occasionally
Standing/walking: Frequently
Waist bending: Occasionally to frequently
Neck bending: Occasionally to frequently
Squatting: Frequently
Climbing: Rarely
Kneeling: Frequently
Crawling: Rarely
Neck twisting: Occasionally to frequently
Waist twisting: Occasionally
Pushing/pulling: Occasionally
Running: Rarely

Reaching:

Above shoulder: Frequently
Below shoulder: Frequently

Lifting/Carrying:

0-10 lbs: Frequently – weights carried 50 to 100 feet at a time
11-25 lbs: Occasionally – weights carried up to 100 feet at a time
26-50 lbs: Occasionally – weights carried from 10 to 100 feet at a time
51+ lbs: Rarely

Hand Activities:

Repetitive hand use: Frequently
Simple grasping: Frequently
Power grasping: Frequently
Fine manipulation: Frequently
Hand and arm twisting/turning: Occasionally to frequently
Computer operations/writing: Occasionally

OTHER REQUIREMENTS

- Fingerprint clearance prior to employment
- TB clearance prior to employment
- Compliance with current health mandates
- Completion of mandated trainings
- Obtain basic first aid and CPR certifications